



Student Mobile Device Use Rules

1. The Mobile Device is property of Los Gatos Union School District and is maintained by the District Technology Department. Use of the Mobile Device is a privilege and violation of any of these rules could result in loss of computer use, Internet use and/or other disciplinary action.
2. Students will care for the Mobile Device as an appropriate and valuable educational tool. Students will not write on or attach stickers to the Mobile Device. Students will not cause damage to the school computers, the computer network or other school equipment.
3. Students will use the Mobile Devices for educational purposes only. Students will not use the Mobile Device for online games or other off-task activities as identified by their teacher.
4. Students will respect and abide by the District Internet filter system. Accessing inappropriate Internet sites and content is strictly forbidden. Students will not attempt to bypass or circumvent District filters.
5. Students will utilize the District adopted software and resources. Students will not access personal email or install or download applications or materials (music included).
6. Students will practice appropriate and ethical use of technology and obey all copyright laws. Students will not copy work, plagiarize documents or use materials (text, photos, videos, etc.) without citing sources for all materials .
7. Students will create and maintain a digital identity representative of their family and their community and will respect the privacy of others. Students will not access another person's Mobile Device, folder, work or files.
8. Students will practice Internet safety. Students will not give out any personal information such as name, address, telephone number, or the school name and location. Students will not take part in an interactive web project, chat room, or social networking site without their teacher's direct supervision.
9. Students will use the Mobile Device to create and publish original work. Students are responsible for the content of all files and materials on the Mobile Device.
10. Students will use the network to research, create and collaborate. Students will not use the computer or network to insult, bully or otherwise harass others.
11. Students will alert their teacher immediately if they come across any information that makes them feel uncomfortable. Students will not create, access, display, distribute or download offensive (bad) messages, images or materials.
12. Students will organize and maintain files on the computer and server and protect these files by keeping usernames and passwords private. Students will not share passwords.
13. Students are responsible for all assignments, even if the Mobile Device is unavailable or access privileges have been suspended. Teachers will provide non digital options to assignments as needed.
14. Students will be environmentally sensitive and submit assignments electronically whenever possible. Students will not print excessively.

Violation of Mobile Device Use Rules & Consequences

Violation:	Consequences for first infractions may include:	Consequences for subsequent infractions may include:
Loading games or downloaded music onto Mobile Device	<ul style="list-style-type: none"> • Parent, teacher contact • Warning • Game(s)/Music removed • Loss of computer privileges as appropriate 	<ul style="list-style-type: none"> • Parent, teacher contact • Warning • Game(s)/Music removed • Loss of computer privileges as appropriate
Instant messaging, chatting, and other off-task behavior	<ul style="list-style-type: none"> • Parent, teacher contact • Detention • Loss of computer privileges as appropriate 	<ul style="list-style-type: none"> • Parent, teacher contact • Detention • Loss of computer privileges as appropriate
Inappropriate icon, screen saver, image or language (obscenity), or accessing inappropriate Internet sites	<ul style="list-style-type: none"> • Parent, teacher contact • Detention • Loss of computer privileges as appropriate 	<ul style="list-style-type: none"> • Parent, teacher contact • Detention • Suspension • Loss of computer privileges as appropriate
Copying or plagiarizing documents	<ul style="list-style-type: none"> • Parent, teacher contact • Loss of credit for assignment • Detention • Loss of computer privileges as appropriate 	<ul style="list-style-type: none"> • Parent, teacher contact • Loss of credit for assignment • Loss of computer privileges as appropriate
Accessing a teacher or another student's Google Apps account physically or through the Network	<ul style="list-style-type: none"> • Parent, teacher contact • Detention • Loss of computer privileges as appropriate 	<ul style="list-style-type: none"> • Parent, teacher contact • Loss of computer privileges as appropriate • Suspension
Physically damaged or abused Mobile Device	<ul style="list-style-type: none"> • Parent, teacher contact • Payment of insurance deductible • Detention • Loss of computer privileges as appropriate 	<ul style="list-style-type: none"> • Parent, teacher contact • Meet with administration • Payment of insurance deductible • MacBook replaced w/iBook • Loss of computer privileges as appropriate
Cyber Bullying (harassing others via use of technology)	<ul style="list-style-type: none"> • Parent, teacher contact • Detention or suspension • Loss of computer privileges as appropriate 	<ul style="list-style-type: none"> • Parent, teacher contact • Loss of computer privileges as appropriate • Detention or suspension, and possible expulsion